

**London Borough of Harrow**

**KEY DECISION SCHEDULE ( MAY 2016 - JULY 2016 )**

**MONTH: May**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>MAY 2016</b>						
Watkins House, Woodlands Road, HA1 2RS	1) Agree that disposal of Watkins House, together with the adjacent general fund site is the preferred option for this strategic site. 2) Delegate authority to the Corporate Director of Community, following consultation with the Portfolio Holder for Housing, Finance and Major Contracts, Portfolio	Cabinet	24 May 2016	Councillors Glen Hearnden, Sachin Shah, Keith Ferry and Anne Whitehead  Tom McCourt, Corporate Director, Community alison.pegg@harrow.gov.uk Tel: 020 8424 1933	Open	Agenda Report and any related appendices: OS Land Plan for Watkins House and adjacent Council land occupied by "Sea Scouts"; Equalities Impact Assessment Project Plan for Watkins House  Consultation: Ward Councillors, Staff employed at Watkins House, Residents, Carers, and Family Members

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	<p>Holder for Business, Planning and Regeneration and Portfolio Holder for Adults and Older People to undertake further consultation with residents and other interested parties on the preferred option.</p> <p>3) Delegate authority to the Corporate Director of Community, following consultation with the Portfolio Holder for Housing, Finance and Major</p>					

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	<p>Contracts, Portfolio Holder for Business, Planning and Regeneration and Portfolio Holder for Adults and Older People to prepare a full business case for Watkins House, including undertaking preliminary work on options for development partners and identifying housing options for the land, with a view to the business case being brought back</p>					

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	<p>to Cabinet for a final decision on the site.</p> <p>4) To agree the continuation of the current Interim Management arrangements for Watkins House, as detailed in the report.</p>					
Compulsory Purchase Order (CPO) for the Grange Farm estate	Approval and related delegated authorities to enable the acquisition by compulsory purchase of all interests in the leasehold and freehold properties on the Grange Farm estate, together with some	Cabinet	24 May 2016	<p>Councillor Glen Hearnden</p> <p>Lynne Pennington, Divisional Director of Housing alison.pegg@harrow.gov.uk Tel: 020 8424 1998</p>	<p>Part exempt</p> <p>Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the</p>	<p>Agenda Report and any related appendices</p> <p>Consultation: There is ongoing and regular consultation with the Grange Farm estate residents which has included specific consultation with leaseholders and</p>

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	adjacent land to facilitate its comprehensive redevelopment				authority holding that information)	freeholders on the estate as well as with other community groups and the wider community who would be notified as part of the planning application process. The most recent consultation event was held on 21 January 2016. The owners of adjacent land that needs to be acquired have also been specifically consulted
Community Safety Strategy 2016-2019	Recommend the Strategy to Council for adoption	Cabinet	24 May 2016	Councillor Graham Henson  Alex Dewsnap, Divisional Director,	Open	Agenda Report and any related appendices: Annual Crime Report 2014 and

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				Strategic Commissioning alex.dewsnap@harrow.gov.uk Tel: 020 8416 8250		2015, Equality Impact Assessment  Consultation: Safer Harrow
Regeneration Programme 2016-2020	Approval of a multi-year capital budget for the Harrow regeneration programme. Delegated authority for programme level procurement, appropriation of sites for planning purposes and site assembly	Cabinet	24 May 2016	Councillor Keith Ferry  Paul Nichols, Divisional Director, Regeneration and Planning peter.wright@harrow.gov.uk	Part exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices  Consultation: Divisional Director Regeneration, Enterprise and Planning, Regeneration and Contracts Programme & Contracts Board, Regeneration Board



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**JUNE 2016**

Revenue and Capital Outturn 2015-16	To note the Council's revenue and capital outturn position for 2015-16. To approve contributions to reserves To approve revenue carry forwards	Cabinet	16 June 2016	Councillor Sachin Shah  Dawn Calvert, Director of Finance sharon.daniels@harrow.gov.uk Tel: 020 8424 1332	Open	Agenda Report and any related appendices  Consultation: None
Procurement of Case Management System	Permission to conduct a procurement exercise in order to purchase a case management system for legal services	Cabinet	16 June 2016	Councillors Kiran Ramchandani and Sachin Shah  Tom Whiting, Corporate Director of Resources & Commercial hugh.peart@harrow.gov.uk Tel: 020 8424 1287	Open	Agenda Report and any related appendices  Consultation: All potential providers

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<b>JULY 2016</b>						
<p>Troubled Families Expanded Phase Programme</p>	<p>To note the progress of the expanded phase of the Troubled Families programme in Harrow            To approve Harrow's Troubled families Outcomes Plan and endorse the implementation framework            To approve the delivery model and plan to deliver the Troubled Families programme in Harrow</p>	<p>Cabinet</p>	<p>14 July 2016</p>	<p>Councillor Simon Brown             Paul Hewitt,            Divisional Director,            Children and Young People Services            charisse.monero@harrow.gov.uk Tel: 020 8424 7505</p>	<p>Open</p>	<p>Agenda Report and any related appendices:            Troubled Families Expanded Phase Programme report</p> <ul style="list-style-type: none"> <li>• Partnership Stakeholder event on developing a shared vision of Troubled Families expanded programme</li> <li>• Establishment of Troubled Families Strategic Board comprising of senior representatives across</li> </ul>

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						<p>a range of services and partner agencies</p> <ul style="list-style-type: none"> <li>• A series of 6 Troubled Families Outcomes workshops to develop the Troubled Families Outcomes Framework and Transformation Plan</li> <li>• Troubled Families Strategic Board Workshops to secure strategic ownership with Senior Management Leads</li> <li>• Meetings with Strategic Leads, in</li> </ul>

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						Probation, Police, Health to establish cross partnership collaboration and engagement <ul style="list-style-type: none"> <li>• Troubled Families progress and plan of next steps presented at peoples directorate meeting</li> <li>• Discussions with staff at team meetings and briefings in line with the Troubled Families Transformation plan</li> <li>• Discussion through Senior</li> </ul>

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						Management meetings and staff briefings <ul style="list-style-type: none"> <li>• Troubled Families Professionals Focus Group held to test out Troubled Families Delivery model options</li> </ul>

**HARROW COUNCIL CABINET 2015/16 (SUBJECT TO CHANGE FOLLOWING ANNUAL COUNCIL IN MAY 2016)**

**CONTACT DETAILS OF PORTFOLIO HOLDERS**

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk
Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk